Privacy Statement

NLF Guide is an AI forms and services finder. Do not put sensitive personal information or confidential case details in chat. Use the website checkout for payment and contact staff about private service information.

1. Scope and information we handle

This statement explains how Nevada Legal Forms Inc. handles information through its website, NLF Guide and all service interviews. The same privacy and retention-review policy applies to interviews for business formation, family services, estate planning, probate, property matters and other document-preparation services, whether information is provided online, in a worksheet or directly to staff.

Depending on the service you use, information may include your name, contact details, billing address, purchase and download records, interview answers, chat messages and device or browser information. Hosting and chat services may also process IP addresses, cookies and activity logs. Do not assume that technical information cannot be connected with an account or visit.

2. How we use information

We use information to manage accounts, provide purchased forms and downloads, review requested preparation services, answer questions, maintain service records and protect the website. Requested service communications are separate from marketing subscriptions. Where newsletters are offered, their unsubscribe controls apply to promotional messages.

3. NLF Guide and AI-assisted help

NLF Guide helps visitors find our downloadable forms and document preparation services. It identifies itself as AI. Chat is processed through tawk.to and its service providers, including AI providers, and messages may be retained in chat history separately from website service records.

This public Guide does not fill or submit interviews, read private answers or accounts, access orders or paid files, reset passwords, take payments, send emails, sign documents or file with the state. Customers use the store and their signed-in account to purchase forms and access available downloads. Staff separately handle preparation services.

Use chat for general product and service questions. Do not put Social Security numbers, identity document numbers, birth dates, payment-card details, passwords, signatures or confidential case narratives in chat. Enter payment information only on checkout and arrange an appropriate private method with staff for service information.

AI can make mistakes. Review the current product or service page and confirm preparation fees with staff. AI information is not legal advice. Private customer interviews and completed worksheets are not uploaded as Guide knowledge sources.

4. All service interviews and staff access

The same handling rules apply to interview information held by NLF for every service, whether provided online, in a worksheet or directly to staff. Staff record the last customer update and service completion date so review periods can be applied consistently.

Use the current Service Worksheets page to find blank worksheets and contact staff about completing and returning them. Downloading a blank worksheet does not itself store your completed answers with NLF. Keep copies on your own device private. The public Guide does not automatically complete, save or submit service interviews.

NLF restricts access to service information to authorized personnel who handle the service and maintain records. Contact staff for corrections to information already provided. We may verify identity or account ownership before providing access or making changes.

Returning a worksheet or requesting staff review does not itself accept preparation fees, authorize payment, sign documents or file anything. Staff separately confirm service details and required agreements or authorizations.

5. Retention review rules

Staff apply these consistent review points to interview and chat records held by NLF for every service:

Record	Staff review point
Abandoned service interview draft	30 days after the last recorded save or customer update
Ended NLF Guide chat about any service	30 days after the chat ends
Completed service interview	90 days after recorded service completion

These are staff review dates, not automatic deletion deadlines. Ongoing services, recordkeeping requirements, disputes and holds take priority over deletion. A review can result in continued retention.

Prepared client documents have a separate legal minimum. NRS 240A.220 requires copies of documents prepared for a client to be kept for at least three years after the last service performed for that client. The 30-day and 90-day interview reviews do not shorten that requirement or authorize destruction of required client-file records.

Staff handle chat transcripts separately in tawk.to, which retains chats until deletion. Ending a chat or allowing a temporary connection to expire does not erase it. Manual staff review and any required hold come before deletion.

These reviews do not automatically delete accounts, orders or purchased-download records. Backup copies are handled through separate backup retention and restoration procedures.

NRS 240A.220 - client document retention

6. Staff notifications

The website sends account, order and download communications as needed for purchases. Staff separately handle service communications. Where a reference-only interview notification is used, it contains an interview reference and an authenticated staff link, with no interview answers or worksheet attachments. Staff check service intake separately from email delivery.

7. Service providers and disclosures

We use providers to host the website, support chat and AI, deliver communications and process payments where those services are enabled. They receive information needed for their services. We do not sell or rent customer information to other businesses for their own promotional purposes.

We may disclose information when required by law or reasonably needed to address lawful requests, security issues or protection of rights. Information may also transfer as part of a business ownership change, subject to applicable obligations and notice. Other websites and service providers have their own privacy practices.

tawk.to privacy policy

tawk.to storage and retention

tawk.to service-provider list

8. Cookies, logs and security

Cookies and similar technologies can support sign-in, the cart, preferences, chat and website measurement. Website and provider logs may contain IP addresses, device information and page activity. Cookie durations vary; some may remain after you close a browser. Your browser controls can restrict cookies, but doing so may affect these features.

We use HTTPS and signed-in access controls for the interview and staff screens. Keep your password private, sign out on shared devices and keep your temporary connection message out of public posts. Security measures reduce risk but do not make any system immune from misuse.

9. Corrections, questions and requests

You can review your account details while signed in. For corrections to service information, questions about information we hold, or a request for deletion, contact our team. We may verify ownership and may need to preserve records for ongoing services, required recordkeeping or holds. Do not include passwords, payment-card details or Social Security numbers in a privacy request.

Privacy Officer - Nevada Legal Forms Inc.
3901 W. Charleston Blvd., Las Vegas, Nevada 89102
Telephone: 702-870-8977

10. Changes to this statement

We identify revisions with an updated date and provide notices or choices where required for material changes. Updated November 10, 2026.

11. Document preparation and legal-advice disclaimer

NEVADA LEGAL FORMS, INC. is a document preparation company as outlined in NRS 240A at www.leg.state.nv.us. NEVADA LEGAL FORMS INC. IS NOT A LAW OFFICE AND CANNOT PROVIDE ANY LEGAL ADVICE, PROVIDE LEGAL REPRESENTATION TO ANY PERSON AND CANNOT ACCEPT FEES FOR GIVING LEGAL ADVICE. The Registrant, NEVADA LEGAL FORMS INC., has posted or filed with the Secretary of State a cash bond or surety bond, the bond value is $50,000 with an identifying number of the bond 53BSBHW8930.

The state business license issued to NEVADA LEGAL FORMS, INC. (dba Nevada Legal Forms & Services) expires at the end of August of each year. Any complaint concerning the Registrant may be directed to: (1) If the complaint involves any alleged violation of NRS 240A contact Nevada Secretary of State at www.nvsos.gov or 1-800-450-8594, option 6. (2) If the complaint involves an allegation that the registrant is engaged in the unauthorized practice of law contact the office of Bar Counsel of the State Bar of Nevada at www.nvbar.org or email complaint@nvbar.org or call 800-254-2797.

The products offered by Nevada Legal Forms Inc. are not a substitute for the advice of an attorney. The law allows any person to represent themselves in a legal action. However, filing an action with the Court and representing yourself in the courtroom, can be a complicated legal procedure and this kit does not attempt to address all legal issues that can be involved. Use common sense to decide when you should seek the advice of a private attorney rather than rely on these forms or any other do-it-yourself forms. If there is a concern about your particular situation, you are strongly advised to seek the advice of a private attorney. You might need to consult with an attorney to draft complex or important agreements for transactions involving large sums of money, or where you do not understand the use of the forms or question the adequacy to protect you.